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**Minutes of the Annual General Meeting of the Lochluichart Community Trust
28 July 2016 at Garve Hall**

Present :

LCT Directors/Company Secretary:

Jennifer Haslam (Chair) Chris Hamilton (Treasurer) John Bedwell Gordon Mackenzie
Carol Smith (Company Secretary)

Members:

Alan Illingworth	Bertha Logie	David Raeburn	Gordon Mackenzie
Helen Grainge	Jacqueline West	Jean Bailey	Jeanette Fenwick
Jennifer Haslam	John Bedwell	John Fenwick	John Grant
Karen Grant	Kenny MacLean	Louise Urquhart	Margaret Grant
Michael Franklin	Dorothy Tarr	Joe Stewart	Pamela Morrison
Patricia Hamilton	Phyllis Anne Manson	S E Tarr	Sarah Bedwell
Sharon Wright	Sheree Grant	Simon Bedwell	Susan Tarr
Chris Hamilton			

Proxy received:

Max Haslam	Chris Macrae	Ann Macrae	Hazel Keiro
Alexander Mackenzie	Jean Hollingdale	Jeanette Menzies	Laura MacWhinney
Moirra Harris	Robert Moir	Stephen Jones	William Wright
Kenny Maclean	Jennifer Haslam	Jeanette Dickinson	Ian Dickinson
Isobel Maclean	Daphne Grant	Hamish Leslie Melville	Eliza Leslie Melville
Alexander Grant			

Guests: Alpin Stewart (George Street Law) Grant Folley (EDF) Val McIver

Apologies: Chris Macrae Ann Macrae Glyn Robson
Hamish Leslie Melville Carolyn Illingworth Ruari Matheson (belated)

1. Welcome

JH opened the meeting and welcome the members and guests

2. Minutes of last AGM – 18 August 2015

The minutes of the last AGM were proposed by Jean Bailey and seconded by Chris Hamilton and were adopted

3. Matters Arising

There were no matters arising

4. Special Resolution to increase the number of directors

The special resolution was passed to amend the articles of association of the Company to delete article 41 and by substitute therefor the following new article 41:

“The maximum number of directors shall be 8, out of that number, no more than 7 shall be Member Directors and no more than 1 shall be an Appointed Director.”

5. Special resolution to amend director retiral

The special resolution was passed to amend the articles of Association of the Company to delete articles 49 and 50 and by substituting therefor the following new articles:

“49 The directors to retire under article 48 shall be any who have served as directors for a period of three years consecutively, which failing those who have been longest in office since they were last elected or re-elected; as between person who were last elected or re-elected on the same date, the question of which of them is to retire shall be determined by agreement between them, which failing by some random method.

50 A person who has served as a director for a period three years consecutively shall not be eligible for re-election until the annual general meeting following his/her retiral”

6. Ordinary Resolution to receive the accounts

The ordinary resolution to receive the accounts was passed

7. Ordinary Resolution to elect directors

Following the retiral of Jennifer Haslam, Gordon Mackenzie and Hamish Leslie Melville there were 10 nominees for new directors being: Jean Bailey, Karen Grant, Jeannette Fenwick, Alan Illingworth, Carolyn Illingworth, Drew MacDonald, Pamela Morrison, David Raeburn, Glyn Robson, Sharon Wright.

Following a secret ballot and independent count of the votes by Carol Smith (LCT) and Alpin Stewart (George Street Law) Jean Bailey, Karen Grant, David Raeburn and Sharon Wright were elected as directors of LCT.

8. Chair’s Report

JH presented the Chair’s report detailing the following:

- During the year the directors have had 11 LCT Board meetings and 2 meeting with EDF
- In September LCT awarded grants to the following applications: Wyvis Natural Playpark, Over 60’s meal (GDCC), Moving Strathgarve School Forward (Strathgarve Primary Parent Council), Lochluichart Community Hall (Friends of Lochluichart), Dundonnell Mountain Rescue and Strathpeffer Pavilion
- In March 2016 LCT awarded grants to the following applications: Community Needs Survey (GDCC), Ullapool High School WWI trip and Ullapool High School trip to China LCT rejected applications from Dundonnell Mountain Rescue and the Billie Houldsworth Trust. An application from Community Energy Scotland has been postponed pending the result of the survey
- JB and CH have been working on the criteria for the application and scoring process on behalf of the Board and will present this later in the meeting. These were 2 of the main things that were requested at the informal meeting in May 2015
- LCT has had issues this year getting a quorum of directors which is why the resolution has been proposed. There needs to be 4 directors present to create a quorum.

9. Presentation of revised application and scoring process

JB and CH presented the revised application form, guidance notes and scoring matrix. These have been revised in line with the recommendations from members. At the end of the presentation members were asked to provide their comments. The following questions were raised:

- Will LCT show what are the neighbouring areas?

JB explained that the applicant may be from a neighbouring area to GDCC but there needs to be benefit to the GDCC area.

- *Will the Board still have discretionary powers?*
JB explained that the Board will use the scoring matrix but will also take account of other factors and there will continue to be discussion by the board on each grant application. Each director will score the application themselves and forward their scoring to the Company Secretary who will consolidate the scores for discussion by the Board
- *What will happen if there is a whole host of applications that use up all of the pot?*
If LCT is in this position there will be discussion with the applicant about providing funds in different periods. If this is not acceptable, as there is only a finite amount of money, the Board would probably have to take those with the highest score and make a judgement as to what is best for the community.
- *Are the Board aware that some people are unwilling to apply as there has been an unfriendly approach to applications?*
JB explained that the Board had discussed this and the review process had been put in place to try to alleviate this
- *What happens to the funds if they are not spent?*
If the funds are not spent they remain in the LCT bank account

CH explained that there is currently 2 application reviews each year and that there is no reason as to why this could not be changed and applications could be received at any time and discussed at the next LCT Board meeting. The following comments were received from members:

- *Would this dictate your meeting dates?*
CH explained that there are already 11 meetings each year
- *Is there a risk of first come, first served?*
John Fenwick suggested that applications could be considered when received but awarded twice per year. JB agreed that this could be considered and also suggested that applications could be accepted and reviewed 3 – 4 times per year. GM recommended that if the awards were small they could be paid out more frequently. JB agreed and suggested that the frequency of award could be based on the banding within the scoring matrix.

CH explained that the LCT Board would like to have more regular meetings with members and it was generally agreed that a quarterly open meeting would be acceptable. Pamela Morrison asked how LCT would publicise the meeting and CS explained that LCT would utilise the website, email, noticeboards and the AGNV but LCT would not be able to provide member details to the community.

JB thanked JH for all her time and support as an LCT director and Chair and presented her with a bouquet of flowers.

CLOSE OF MEETING: JH thanked the members and guests that attended and also thanked the directors that she has worked with over the past 4 ½ year and wished the new directors the best for their 3 years in office.

The AGM closed at 20.05 but was followed by an update from Grant Folley regarding the Corriemollie windfarm and potential community funding