

**Lochluichart Community Trust
Directors Meeting Minutes**

18:00, Tuesday, 18 August, 2015

Present: Jennifer Haslam (Chairman), Jean Bailey (Treasurer), Gordon MacKenzie, Kenny MacLean, Hamish Leslie Melville, Alpin Stewart (Solicitor), Peter Gormley (Company Secretary)

Apologies: Guy Madgwick

- 1) Jennifer Haslam opened the meeting.
- 2) The minutes of the previous Directors meeting held on 10 July 2015 were approved – proposed by Jean Bailey and seconded by Hamish Leslie Melville.
- 3) The Board approved the procedures and content for the AGM, including the Chairman’s report. It was agreed that non-members attending the meeting would need to be identified to ensure that voting numbers included only Members. Counting for the votes would be carried out by the secretary and the solicitor.
- 4) The date of the next Directors meeting was agreed as Tuesday 10 September at 17:00 at Garve Hall – Hamish Leslie Melville gave his apologies in advance as he will not be able to attend. Further Directors meetings, to consider the projects submitted by the 30 September deadline, will be held at 17:00 on Wednesday 7 October and 17:00 on Tuesday 20 October.
- 5) The revised project application form circulated before the meeting was approved by the Directors. It was agreed that this form would be substituted for the existing one on the LCT website. Copies would be circulated to Members at the AGM.
- 6) The proposal by the secretary for revising the scoring system for projects was briefly discussed, but it was agreed that it should be reviewed formally at the next Directors meeting.
- 7) Requests had been received by the secretary by residents for potential project funding – it was agreed that the secretary should contact them pointing out the project guidelines and clarifying that the new Board will soon be in place for the consideration of the applications.
- 8) Two local accounting businesses had been contacted concerning the management of the payroll of the secretary role for the LCT. It was agreed that references need to be sought before a decision is made by the Board.
- 9) It was suggested that LCT may need to look for a bookkeeper following the retirement of Jean Bailey. This matter will be considered further at the next Directors meeting.
- 10) Jennifer Haslam closed the meeting at 18:50.